



## Health and Safety Policy

Buckden FC is a FA Charter Standard club that has teams from under 7 to under 18. As such the club is committed to providing a safe working, coaching, teaching and learning environment for all players, volunteers and parents.

### Football Activities

The manager and/or coach of each side are responsible for their age group team and this person has a duty to ensure that they hold an in date;

- FA accepted enhanced DBS check
- FA safeguarding children qualification
- FA emergency aid qualification

The following guidelines should be carried out by all managers/coaches

1) Equipment checks should be undertaken to ensure that:

- All players wear shin guards
- That the football is safe (i.e. not damaged)
- All equipment is undamaged and is used in accordance with manufacturer's instructions.
- Player's boots and the 'blades' or 'studs' on them are checked regularly for safety.
- All items of jewellery (necklaces, rings, earrings, bands, etc.) are strictly forbidden and must be removed. Using tape to cover jewellery is not acceptable.

2) Playing and Training Venue

Checks should be undertaken to ensure that:

- The pitch, all weather surface or field of play for any hazards i.e. any obstacle, item or implement which may cause harm or discomfort to any player, official or spectator.
- That goal posts are secure and safe
- That corner flags and 'Respect' barriers are used correctly in matches.
- Changing facilities are secure and safe where used.

### 3) Visual Risk Assessment

By completing the checks in 1&2 (above) a manager or coach is performing a dynamic risk assessment on all club activities and venues used. On completion of the assessment, the manager or coach should ensure that all 'control' measures to reduce both the severity and probability of harm from any hazard occurring are put in place and checked.

### 4) First Aid

Ensure that a qualified first aider is at all training and match venues with a suitable and stocked first aid kit. A fully charged mobile phone should be available.

### 5) Contact Details

Each manager should ensure that they have a complete and up to date list of emergency contacts for all players in their team.

### 6) End of Game Procedures

All equipment should be packed away safely and securely. All rubbish should be removed from areas used. Coaches should not leave the location until all players have departed.

### 7) Incident Reporting

In the event of a person receiving an injury, a manager or coach should write a report and once completed send it to the Club Welfare Officer.

### 8) Parental Responsibility

Children remain the responsibility of their parents/legal guardians at all times when participating in football training, matches and any other Buckden Football Club activities and also when arriving and departing from them.

As a Club, our volunteers do have a duty of care for the children in our membership but this does not extend to the level of that of teachers or registered childminders and as such parents/legal guardians are advised against dropping their younger age group children off and leaving the site during football training, matches and other Buckden Football Club

activities. Should parents/legal guardians make any arrangements with other adults concerning their child including their supervision and transportation to/from Buckden Football Club activities then this is at their own responsibility in their own legal capacity and not the responsibility of Buckden Football Club.

Buckden Football Club does provide all reasonable safeguards in terms of appropriately vetting its coaches and volunteers, having a Club Child Welfare officer and acting in accordance with Policy and Advice issued by The Huntingdonshire Football Association and The Football Association in the conduct of its activities and affairs.

## **First Aid**

All teams have a minimum of two people holding the FA Emergency Aid qualification.

Each Team has their own first aid kit, and an AED is located at the front of the village hall. Any injury should be logged with a club official.

## **Personal Responsibility**

As a member of the club (either by being a Parent / Guardian of a Player or a Social Member), you have a duty to –

- Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do
- Co-operate with the club on health and safety issues
- Correctly use all equipment provided by the club
- Not interfere or misuse anything provided for your health and safety or welfare